

**APPLICATION FOR APARTMENT RENTAL**  
**POTTERY PLACE LLC 2000 Old West Main # 301, Red Wing, MN 55066**  
 Phone: (612) 910-3741 Email: management@potteryplaceredwing.com

Today's Date \_\_\_\_\_ Date Needed \_\_\_\_\_  
 Applying for - Address \_\_\_\_\_ Apt \_\_\_\_\_  
 Initial Rent \$ \_\_\_\_\_ Security Deposit \$ \_\_\_\_\_  
 NON-REFUNDABLE Application Fee \$ 40.00 Email: \_\_\_\_\_

**The deposit to hold the apartment will not be returned if the applicant changes his/her mind after giving us this application. If applicant is declined the application fee will not be returned and the money to hold the apartment will be returned.**

INSTRUCTIONS: Please answer *all* questions below. If some do not apply to your situation, write "N/A". If you do not know the answer to certain questions (such as telephone numbers), please use the phone book or call somebody who does know the answer. When answers pertaining to the second applicant are identical to those of the first, please write "same".

**APPLICANT (Please Print)** Full Name \_\_\_\_\_  
 Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_  
 DOB \_\_\_\_\_ Social Security \_\_\_\_\_ Driver's License \_\_\_\_\_  
 Present Address \_\_\_\_\_ Apt # \_\_\_\_\_  
 City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_ How long? \_\_\_\_\_  
 Present Landlord/Caretaker \_\_\_\_\_ Phone \_\_\_\_\_ Monthly Rent \_\_\_\_\_  
 Former Address \_\_\_\_\_ Apt # \_\_\_\_\_  
 City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_ How long? \_\_\_\_\_  
 Former Landlord/Caretaker \_\_\_\_\_ Phone \_\_\_\_\_ Monthly Rent \_\_\_\_\_  
 Number of Pets \_\_\_\_\_ Dog(s) \_\_\_\_\_ Cat(s) \_\_\_\_\_ Other(s) \_\_\_\_\_ None \_\_\_\_\_

**SOURCE OF INCOME (EMPLOYER, ETC.)**

Current Employer or Source of Income \_\_\_\_\_ Monthly "take home" \_\_\_\_\_  
 Supervisor Name \_\_\_\_\_ Phone \_\_\_\_\_ How Long? \_\_\_\_\_  
Former Employer or Source of Income \_\_\_\_\_ Monthly "take home" \_\_\_\_\_  
 Supervisor Name \_\_\_\_\_ Phone \_\_\_\_\_ How Long? \_\_\_\_\_  
Additional Source of Income \_\_\_\_\_ Monthly "take home" \_\_\_\_\_  
 Phone \_\_\_\_\_  
 BANK: Name \_\_\_\_\_ Checking \_\_\_\_\_  
 Branch \_\_\_\_\_ Savings \_\_\_\_\_  
 Phone \_\_\_\_\_ Acct # \_\_\_\_\_ Loan \_\_\_\_\_

**AUTOMOBILE DATA**

#1 Make/Model \_\_\_\_\_ Monthly Pmt \_\_\_\_\_ Owed To \_\_\_\_\_  
 License# \_\_\_\_\_ Year/Color \_\_\_\_\_ Phone \_\_\_\_\_ Approx # Pmts Remaining \_\_\_\_\_  
 #2 Make/Model \_\_\_\_\_ Monthly Pmt \_\_\_\_\_ Owed To \_\_\_\_\_  
 License# \_\_\_\_\_ Year/Color \_\_\_\_\_ Phone \_\_\_\_\_ Approx # Pmts Remaining \_\_\_\_\_

**REFERENCES (Be Specific)**

Name of Mother or Father \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_  
 Personal Reference (not a relative) \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

**EMERGENCY CONTACT** \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

**LEGAL**

Have you ever been convicted of a: Gross Misdemeanor Yes \_\_\_\_\_ No \_\_\_\_\_ Felony Yes \_\_\_\_\_ No \_\_\_\_\_

**List of ALL Occupants**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Age \_\_\_\_\_  
 Name \_\_\_\_\_ Relationship \_\_\_\_\_ Age \_\_\_\_\_

**The data supplied herein is submitted to induce the Owner's/Managers to rent an apartment to the undersigned and is true and correct to the best of my (our) knowledge. Permission to contact various credit, rental, and personal references is hereby given.**

Applicant \_\_\_\_\_ Applicant \_\_\_\_\_